## Department of Microbiology Dr. Rammanohar Lohia Avadh University, Ayodhya

## To all Concerned

With reference to the office memorandum No. पत्रांक लोo अo यo/साo प्रo/444/2020, dated 04 July 2020, the charge of the Head of the Department of Microbiology has been relinquished by Prof. Rajeeva Gaur and the same (the charge) alongwith the relevant records, the key of the department rooms, store and the possession of the departmental assets, is handed over to Prof. Shailendra Kumar, with effect from the afternoon of 14 July 2020.

Charge handed over by

Kam

(Rajeeva Gaur) Professor Department of Microbiology

Charge taken over by

(Shailendra Kumar) Professor Department of Microbiology

Copy to:

- 1. Dean, Faculty of Science, Dr. Rammanohar Lohia Avadh University.
- 2. P.S. to Vice Chancellor, for kind information to Vice Chancellor.
- 3. P.A. to Registrar, for kind information to Registrar.
- 4. Finance Officer, for kind information and necessary action.
- 5. Personal File of the person concerned.
- 6. Office Copy.

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(Rajeeva Gaur) Professor Department of Microbiology

(Shailendra Kumar) Professor Department of Microbiology